

School of Psychology

Faculty Meeting Minutes
February 19, 2019 @ 11am

Attendees:

Mark Wheeler, Chair

Faculty

Susan Embretson
Richard Catrambone
Jamie Gorman
Howard Weiss
Mike Hunter
Daniel Spieler
Randy Engle
Rick Thomas
Chris Hertzog
Audrey Duarte
Kimberly French
Eric Schumacher
Bruce Williams
Paul Verhaeghen
Christopher Wiese
Mary Holder
Thackery Brown

Staff/Student Reps

Leslie Dionne White-Admin Mgr
Sandra Wilson-Finance Mgr
Kristie Clark- Assistant to Chair
Paulina Maxim-Student Rep
Rachel Stuck-Graduate Student

1. Workday- Sandra Wilson

The following will change with this new cloud-based system:

- Project Numbers- Project numbers will be very different
- Travel & Expense- Processing will allow TES and Receipts to into the system at the same time.
- Procurement System-Only the Punchouts from BuzzMart will remain the same.
- P-Card- Concur will no longer be used for processing transactions

2. Annual Activity Reports- Mark Wheeler

Annual activity reports for faculty are due by February 20th.

3. Course Coverage- Mark Wheeler & Audrey Duarte

There is a critical need for faculty to teach INTRO courses. Each semester 7 courses are offered and scheduling can be problematic due to the size of the classes, typically 100 plus students per class. Few rooms on campus are able to accommodate the number of students that register for the INTRO course.

Suggestions / Solutions

- Offer graduate students an additional 2k per course for teaching.
- Allow undergraduate students to teach

4. Graduate Applications- Rick Thomas

- Due December 1st
- Applications to be reviewed after the due date
- Recruitment second week of February
- Reached out to 1300 potential Candidates using GRE Search
- 250 Minority applicants

5. Candidate Search- Richard Catrambone

Committee Members: Richard Catrambone, Christopher Wiese, Phil Ackerman, Paul Verhaeghen

- Currently 3 open positions- one designated for I/O and the others are open
- Over 100 applicants from junior to senior level
- Invited 6 candidates
- Recommendation to make an offer to Frank Drews (off cycle meeting to be scheduled for voting)

Meeting adjourned at 12:00.

Next meeting scheduled for March 26, 2019, 11:00 am, JS Coon Room 148